

# EXHIBITOR CERTIFICATE OF INSURANCE

**MANDATORY** ▣ Please take care of immediately!

**DEADLINE – February 24, 2023**

The Exhibitor shall insure their own merchandise against fire, theft and all perils. Exhibitors and any associated contractors are required to maintain public liability insurance to a minimum of \$2,000,000.00, listing Master Promotions Ltd. And Global Convention Services as additional insured, for the period covering the show dates plus move-in and move-out dates.

**Note:** If you are using an **Exhibitor Appointed Contractor**, other than the Official Show Contractors, that Contractor will **ALSO** need to supply a Certificate of Insurance in order to work on the show site. Please refer to the exhibitor manual for their required form.

**There are two (2) ways to arrange the required insurance:**

## **OPTION #1: Your own Insurance Company**

You can have your insurance company prepare a certificate of insurance, which must have the following:

- **Master Promotions Ltd. & Global Convention Services Ltd.** listed as an additional insured
- Effective dates must cover show dates plus *Move-in* and *Move-out* dates
- Comprehensive General Liability of \$2,000,000

## **OPTION #2: With Brokers Trust Insurance Group Inc.**

Alternatively, **Master Promotions Ltd.** has appointed **Brokers Trust Insurance Group Inc.** as the official insurance contractor for exhibitors and their coverage would satisfy all of the insurance requirements, except vehicles in motion/live demos.

Use the included **application form** or order **online at:** [www.exhibitorinsurance.com](http://www.exhibitorinsurance.com)

(go to **Order Exhibitor Insurance** and choose the applicable show.)

**Event Name: Quebec City Outdoor Hunting Fishing and Camping Show – Quebec City Boat Show**

**Event Location: Centre de Foires – Expo Cité, 250 Wilfrid-Hamel Blvd, Quebec City G1L 5A7**

**Exact dates of show: March 16-19, 2023, Plus Move-in & Move-out**

**Note:** Our office must receive your Certificate of Insurance 3 WEEKS prior to the show set-up.

1. **Email:** [insurance@mpltd.ca](mailto:insurance@mpltd.ca) (Insurance Coordinator)
2. **Fax:** 1-506-658-0750
3. **Mail:** Master Promotions Ltd. P.O. Box 565 Saint John N.B. E2L 3Z8

For any questions, please contact the insurance coordinator: [insurance@mpltd.ca](mailto:insurance@mpltd.ca) or 1-888-454-7469.